Manual (iii)

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# Information regarding IGRUA Under Section 4(1) (b) of the RTI Act, 2005

### MANUAL - iii

#### *Procedure Followed in Decision Making Process Including channels of supervision and Accountability*

# Section 4 (1) b (iii)

Inter-Departmental and Intra-Departmental discussions are held at frequent intervals regarding introduction, modification, repealing, etc. of policy matters. Sectional Heads ►Departmental Heads ►Director are the Channels of office Notes. Decision making is done by the Director in accordance with the provisions of powers delegated to him under Instrument of Delegation of Administrative & Financial Powers, and the prevalent & established practices.

Those decisions requiring concurrence of higher authorities, i.e. Governing Council, Government and/or any other authorities are dealt with as per established practices.

Every officer/employee holds accountability of jobs assigned to them/handled by them as enumerated in Manual - ii of IGRUA under Section 4 (1) b (ii) of RT Act, 2005.