

No. D-14014/1/2023-DGTR
Government of India
Ministry of Commerce & Industry
Department of Commerce
Directorate General of Trade Remedies

4th Floor, Jeevan Tara Building,
Sansad Marg, New Delhi-110001
28th August, 2023

NOTICE INVITING QUOTATIONS

Subject: Annual Rate Contract for Repairing/Parts Replacement/Washing of furniture and other Miscellaneous Repairing Works in DGTR-reg.

Quotations are invited from interested firms in sealed envelope for carrying out repairing/parts replacement/washing of furniture and other miscellaneous works in the premises of DGTR located at 4th Floor, Jeevan Tara Building, Sansad Marg, New Delhi-110001 for a period of one year from the date of award of contract. The rates are invited for the following items of work:


Sl. No.	Description	Unit	Rate (excluding taxes)
A	REPAIR OF WOODEN DOOR		
i)	P/F of New Lock		Each
ii)	P/F of New Handle		Each
iii)	P/F of Steel Chitkani 4''		Each
iv)	Providing of Keys		Each
v)	Repair of Lock		Each
vi)	Repair of Door Handle		Each
vii)	Repair of Locking System		Each
viii)	P/F of New Door Closer		Each
ix)	Repair of Door Closer		Each
x)	P/F of Door Stopper		Each
B	REPAIR OF WOODEN FURNITURE		
i)	P/F of Ply in Table Drawers		Each
ii)	P/F of Lock to Wooden Table		Each
iii)	P/F of Kunda Chapka		Each
iv)	P/F of Drawer Multipurpose Lock		Each
v)	P/F of Catcher (Magnet)		Each
vi)	P/F of Sofa Legs		Each
vii)	P/F of Sofa Armrest		Each

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28/8/23

Sl. No.	Description	Unit	Rate (excluding taxes)
viii)	P/F of New Channel for Drawer		Each
ix)	P/F of New Channel for Keyboard		Each
x)	Repair of Channel (Keyboard Drawer)		Each
xi)	P/F Drawer Handle		Each
xii)	Polishing Of Wooden Furniture		Per Sq. Ft.
C	REVOLVING CHAIR		
i)	Replacement of Wheel		Each
ii)	Overhauling & Greasing		Each
iii)	Replacement of Spring/ Mechanism		Each
iv)	Providing of Steel Base		Each
v)	Providing of Plastic Base		Each
vi)	P/F of Caster Bush with Welding		Each
vii)	P/F of PU (Plastic) Arms		Each
viii)	P/F of Hydraulic System		Each
D	EXECUTIVE CHAIR		
i)	Replacement of Wheel		Each
ii)	Overhauling & Greasing		Each
iii)	Replacement of Spring/ Mechanism		Each
iv)	Providing of Steel Base		Each
v)	Providing of (Metal) Base		Each
vi)	P/F of Caster Bush with Welding		Each
vii)	P/F of PU (Metal) Arms		Each
viii)	P/F of Hydraulic System		Each
E	Miscellaneous Items		
i)	Wooden Footrest		Each
ii)	Shelf Ink Stamp		Each
iii)	Washing of Sofa Set (Single/Double/Triple Seater)		For Each Category
iv)	Replacement & Fixing of Fall Ceiling		Per Sq. Ft.
v)	P/F Steel Name Plate		Per Sq. Inch
vi)	P/F Brass Name Plate with Acrylic Sheet		Per Sq. Inch
vii)	P/F of Printing Banner		Per Sq. Ft.
viii)	P/F Roller Blind		Per Sq. Ft.

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2. The firm, while accepting the awarded of contract, is required to give an undertaking that should any deficiency is noted in the above works within six months of completion of the work and following communication of such deficiency to the firm, it will re-do the work to the complete satisfaction of the concerned authority in DGTR and without any cost to DGTR on account of services and materials in such re-works,
3. Quotations in sealed covers addressed to the Deputy Secretary (Admn) in DGTR may be submitted within seven (7) days from the date of issue of this notice.

 28/8/23

(Sanjoy Mitra)

Deputy Secretary to the Government of India
email: us11-dgtr@gov.in