

No. D-14014/1/2023-DGTR
Government of India
Ministry of Commerce & Industry
Department of Commerce
Directorate General of Trade Remedies

4th Floor, Jeevan Tara Building,
Sansad Marg, New Delhi-110001
13th March, 2023

NOTICE

Subject:- Annual Rate Contract for Carpenter-related work in DGTR

Quotations are invited in sealed cover for carrying out the undermentioned repair works in the premises of DGTR, 4th Floor, Jeevan Tara Building, Sansad Marg, New Delhi-110001. Interested contractors having experience of work in any Union Government Ministry/Department may submit their quotations for each item mentioned herewith below:

S.No.	Description	Unit	Rate (excluding taxes)
A)	REPAIR OF WOODEN DOOR		
i)	P/F of New Lock		Each
ii)	P/F of New Handle		Each
iii)	P/F of Steel Chitkani 4"		Each
iv)	Providing of Keys		Each
v)	Repair of Lock		Each
vi)	Repair of door handle		Each
vii)	Repair of Locking System		Each
viii)	P/F of new door closer		Each
ix)	Repair of door closer		Each
x)	P/F of door stopper		Each
B)	REPAIR OF WOODEN FURNITURE		
i)	P/F of Ply in Table Drawers		Each
ii)	P/F of Lock to Wooden Table		Each
iii)	P/F of Kunda Chapka		Each
iv)	P/F of Drawer multipurpose Lock		Each
v)	P/F of Catcher (Magnet)		Each
vi)	P/F of Sofa Legs		Each
vii)	P/F of Sofa Armrest		Each
viii)	P/F of New Channel for Drawer		Each


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ix)	P/F of New Channel for Key Board	Each
x)	Repair of Channel (Keyboard Drawer)	Each
xi)	P/F Drawer handle	Each
xii)	Polishing Of Wooden Furniture	Per Sq. Ft.
C)	Miscellaneous Items	
i)	Wooden Footrest	Each
ii)	Shelf Ink Stamp	Each
iii)	Pocket Stamp	Each
iv)	Rubber Stamp	Each
v)	P/F Steel Name Plate	Per Sq. Inch
vi)	P/F Brass Name Plate With Acrylic Sheet	Per Sq. Inch
vii)	Glass (transparent)	Per Sq. Ft.
viii)	Lock of steel alimarih	Each
D)	REVOLVING CHAIR	
i)	Replacement of Wheel	Each
ii)	Overhauling & Greasing	Each
iii)	Replacement of Spring/ Mechanism	Each
iv)	Providing of Steel Base	Each
v)	Providing of Plastic Base	Each
vi)	P/F of Caster Bush with welding	Each
vii)	P/F of PU (Plastic) Arms	Each
viii)	P/F of Hydraulic System	Each
E)	EXECUTIVE CHAIR	
i)	Replacement of Wheel	Each
ii)	Overhauling & Greasing	Each
iii)	Replacement of Spring/ Mechanism	Each
iv)	Providing of Steel Base	Each
v)	Providing of (Metal) Base	Each
vi)	P/F of Caster Bush with welding	Each
vii)	P/F of PU (Metal) Arms	Each
viii)	P/F of Hydraulic System	Each

2. The firm, selected for carrying out the work, has to give an undertaking that it will re-do the work to the complete satisfaction of the concerned authority in DGTR and without any cost to DGTR on account of services and materials in the

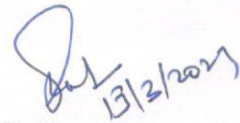
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re-works, should any deficiency is noted in the above works within six months of completion of the work and following communication of such deficiency to the firm.

3. The contract will be for a period of one year from the date of commencement of contract.

4. Quotation in sealed covers may be submitted to the Deputy Secretary(Admn.) within fifteen (15) days from the date of issue of this notice.

Handwritten signature in blue ink, followed by the date 13/2/2023.

(S. Kapur)
Section Officer (Admn.)